

# Wing Parish Council Meeting

Meeting of Wing Parish Council to be held on Wednesday  
25 July 2018 at 7.30pm in Wing Village Hall

## AGENDA

- 30/18** Attendance Register
- 31/18** Apologies for absence – Cllr. Newsham
- 32/18** Declarations of interests and requests for dispensation
- 33/18** Minutes of PC Meetings held 23 May and 14 June
- 34/18** Clerk and Councillors reports
- 35/18** Democratic 10 minutes – an opportunity for public participation
- 36/18** Report on Internal and External Audit 2017-18 (*Internal Audit to attach*)

Items to be addressed :

- Role of Trustees / Councillors regarding Wing Community Centre Trust
- Transparency Code and 2017-18 information
- Minutes and Agendas on PC website
- Copies of PC policies / Financial Regulations
- Risk Assessment
- Registration with Pension Regulator
- 2016-17 External Audit report
- Bank Reconciliations
- Amendments to Accounting Statement 'brought forward' figure
- VAT claims
- Valuation of Assets

- 37/18** Matters regarding Wing Community Centre / Village Hall
  - Advice on Trustees / Community Centre bank accounts, 2018-19
  - Village Hall Standard Conditions of Hire
  - Valuation of PC assets
- 38/18** Wing Neighbourhood Plan
- 39/18** Wing Parish Council website
- 40/18** Tender returns for P C Tree Survey and works (*details to follow*)

- 41/18** Bank Reconciliation July 2018 for 2018-19 Accounts
- 42/18** Invoices and payments (*to be confirmed*)
- 43/18** Planning applications received in time for the meeting
- 44/18** St Georges Barracks
- 45/18** Correspondence
- 46/18** Wing Trustees of Wing Community Centre
- 47/18** Business for the next meeting
- 48/18** Confidential Item – for discussion by Parish Councillors

Date of next meeting : **26<sup>th</sup> September 2018**

**Martin Field**  
**Clerk to Wing Parish Council**  
**15 July 2018**