

# Wing Parish Council Meeting

**Notice of meeting of Wing Parish Council to be held at  
7.30pm Wednesday 28 November 2018 in Wing Village Hall**

The next meeting of Wing Parish Council will be held in the Village Hall, Wing on Wednesday 28 November 2018 at **7.30 p.m.**

Members of the public are welcome to attend and are invited to raise matters under 'Democratic 10 Minutes, when invited to do so by the Chair.

M. Field

Martin Field  
Parish Clerk

22 November 2018

**NB: 18.30 – 19.30 Parish Councillors training from LRALC**

## **AGENDA (from 7.30 pm)**

- 63/18** Attendance Register / Apologies for absence
- 64/18** Declarations of interests and requests for dispensation
- 65/18** Minutes of PC Meeting held 26 September 2018
- 66/18** Clerk and Councillors reports
  - Insurance Claim, accident at bus stop
  - Wing PC Tree Inspection report
- 67/18** Democratic 10 minutes – an opportunity for public participation
- 68/18** Report on action items from Internal and External Audit 2017-18
- 69/18** Wing Neighbourhood Plan
- 70/18** Matters regarding Wing Community Centre / Village Hall, including:
  - Community Centre accounts 2017-18
  - Future banking arrangements and responsibilities
  - Renewal of insurance
  - Revision to Village Hall Standard Conditions of Hire

- 71/18** St Georges' Barracks
- 72/18** Update on PC risk assessments  
- Inspection of play equipment
- 73/18** Invoices and payments  
- The Play Inspection Company : **£78.00**  
- M Field (salary October and November) : (£133.34 + £133.34) = **£266.68**
- 74/18** Preparation for 2019-20 Budget and Parish Precept
- 75/18** Planning applications received in time for the meeting  
- Removal of trees, Garden Cottage 8 Top Street Wing LE15 8SE
- 76/18** Key items of Correspondence (as circulated – to be listed at meeting)
- 77/18** Business for the next meeting
- Date of next meeting : **30 January 2019**
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**A meeting of the Parish Council as Trustee of Wing Community Centre will be held at 9.00pm, if required.**

**Proposed AGENDA**

- Approval of Community Centre Annual accounts 2017-18
- Terms of Reference between PC as Trustee and Community Centre Committee
- Trustees Accounting procedures, 2018 onwards
- Insurance cover for Wing Committee Centre
- Application for Gift Aid
- Any other Business